

Town of Norfolk
Norfolk Town Board Organizational Meeting
February 8, 2024 **DRAFT**

The Norfolk Town Board held its regular monthly meeting on Thursday, February 8, 2024 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Eric Molnar, Councilwoman Jean Gang, Councilman Richard Bump and Councilman Martin Blair Sr.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 1/11/2024 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Bump and Councilwoman Gang. All in Favor – Carried

SUPERVISOR’S UPDATE

- Supervisor Pernice noted that our current water / sewer hook up fees of \$300 and \$200 respectively, were no longer adequate to cover our costs. There was agreement to take a closer look at this and follow up at the next meeting.
- Supervisor Pernice also noted that periodically we have issues with tree roots clogging up sewer lines that are the Town’s responsibility to repair. There is a piece of equipment (cutter) that we could purchase so that we can take care of these problems without having to hire it out. Quote \$3,605.00
 - Decision to purchase this piece of equipment (referenced above) for sewer line clean out was approved with a motion by Deputy Supervisor Molnar and Councilman Bump. All in Favor - Carried

- Supervisor Pernice also noted that we have had to borrow a pump from the Village of Norwood to take care of work at the sewer plant on multiple occasions. Approximate cost \$35,000.00. There was discussion.
 - Decision to purchase this piece of equipment (referenced above) was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor - Carried

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

- Supervisor Pernice noted that there are 2 potential police officer candidates currently in the academy.

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Bump and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Bump. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilman Bump and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Bump and Councilman Blair. All in Favor – Carried

*Norfolk Rescue Report (10/1/23 – 12/23/23) was reviewed.

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Thank you to Dillon Casselman - Town of Massena, for use of one of their plow trucks for a week.
- Thank you to Dan McGregor - Village of Norwood for use of their 6” pump again.
- The broken sewer plant hydrant shaft is being fixed over at Northern Machining (Ted Ashley)

- Pumped clarifier #2 out and it's back up and running.
- Brake job done on Truck #4.
- Sander chain broke on Truck #6. Fixed by Danny in house. Back up and running.
- New EGR valve put in truck #9 for 4th time. Danny did this too. Saved ~ \$4,000 by doing it in house.
- Chain starter motor on pump #1 pumping station. New starter motor installed by Pete and Danny.
- Sewer issue under Clinton Street (tree roots) needs to be cut out.
- The highway crew worked all night and then some, during the freezing rain we had recently, to make sure the roads were kept safe.

EXECUTIVE SESSION

*Decision to enter executive session to consider matters leading to the appointment, employment, promotion, demotion, suspension, dismissal or removal of a particular person(s) was approved with a motion by Deputy Supervisor Molnar and Councilman Bump. All in Favor – Carried

No Action Taken

*Decision to move Code Enforcement Officer Tim Wunder from hourly to salary @ \$21,000.00 per yr. was approved with a motion by Supervisor Pernice and Councilman Bump. All in Favor

ACTION ITEMS

*Donation of \$400.00 to Hale Cemetery was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

*Sarah Rousell's resignation as Norfolk Museum Curator / Norfolk Town Historian was accepted with a motion by Deputy Supervisor Molnar and Councilman Bump. All in Favor – Carried

*Appointment of Sarah Claffy as Norfolk Museum Curator / Norfolk Town Historian was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor

ACTION ITEMS (continued)

*Resolution #2-2024 Budget Transfers as follows:

Transfer	Gifts and Donations	2705.2	\$ 1,528.92
To	Police and Constable EQ	31202.2	\$ 1,528.92

(This is donated money from the American Legion for the purchase of a patrol rifle.)

Transfer	Federal Aid/ARPA	4089.1	\$20,843.50
To	Police and Constable EQ	31202.2	\$20,843.50

(This is a grant for fingerprint and palm optical livescan equipment, but we must pay for it in advance. This money will be returned once the paperwork is completed.)

was approved with a motion by Councilman Bump and Deputy Supervisor Molnar. All in Favor – Carried

*Resolution #3-2024 Support the Continued Operation of the NYS Correctional Facilities in St. Lawrence County was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

COUNCIL COMMENTS

Councilwoman Jean Gang - none

Councilman Martin Blair Sr. - none

Councilman Rick Bump - none

Councilman Eric Molnar – Asked if there was any update on the proposed solar farm off Remington Ave. Nothing definitive as of yet.

APPROVAL OF BILLS

The February Abstract of Vouchers in the amount of \$110,596.41 along with the following vouchers:

- \$ 240.00 Pease & Gustafson (Legal Services)
- \$ 569.14 Merriman’s
- \$1,534.50 February 2024 Payment to CST Group, Inc. (IT Services)
- \$ 834.40 Envelopes (Court)
- \$2,895.45 Envelopes (Town Clerk & Tax Collector)
- \$ 844.40 Bethel’s Garage

were reviewed and approved for payment with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

PUBLIC COMMENTS

Howard Malone spoke on behalf of Charlie Sipos, Sr. regarding the location of his Tree Cutting Business stating that he and most of the neighbors in the area don't have any problem with what he's doing there. Supervisor Pernice stated that regardless of any of that, local town law does not allow for him to run a business in that location.

Supervisor Pernice asked about the status of the Planning Board's work on the proposed Adaptive Reuse Code work and proposed Zoning District changes for parcels around the intersection of SH 56, SH 310 and CR 39 in Raymondville. Town Clerk Molnar stated that the Adaptive Reuse Code is in the process of having the final edits done and the proposed Zoning District changes are ready to go.

Decision to set the Public Hearing for the Zoning District changes for parcels around the intersection of SH 56, SH 310 and CR 39 in Raymondville for Thursday 3/14/2024 5:45pm at the Town Hall was approved with a motion by Supervisor Pernice and Councilman Martin Blair. All in Favor - Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Bump and Supervisor Pernice. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman - Richard Bump
Councilwoman – Jean Gang
Councilman – Martin Blair Sr.

Dated: February 9, 2024

Jill M. Molnar – Norfolk Town Clerk